



**Meeting Location:**  
216 Prospect Street  
Port Orchard, WA 98366

**Contact us:**  
Phone (360) 876-4407  
Email [cityhall@portorchardwa.gov](mailto:cityhall@portorchardwa.gov)  
[www.portorchardwa.gov](http://www.portorchardwa.gov)

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**City Council  
Work Study Session  
Tuesday, May 19, 2026  
6:30 PM**

Pursuant to the Open Public Meetings Act, Chapter 42.30 RCW, the City Council is conducting its public meeting in a hybrid format with options for in-person attendance in the Council Chambers at City Hall or remote viewing and participation via Zoom (link below). The meeting is streamed live on the City's YouTube channel, click [here](#).

**Remote Access**

Link: <https://us02web.zoom.us/j/81994912407>

**Zoom Meeting ID:** 819 9491 2407

**Zoom Call-In:** 1 253 215 8782

- 1. Call to Order**
  - A. Pledge of Allegiance
  
- 2. Discussion Items**

(No Action to Be Taken.)

  - A. Drone Delivery - Walmart
  - B. Town Hall Debrief and Planning
  - C. City Sponsor Community Events
  - D. Mission, Vision, Values
  
- 3. Good of the Order**
  
- 4. Adjournment**

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**ADA Requirements**

In compliance with the American with Disabilities Act, if you need accommodations to participate in this meeting, please contact the City Clerk's office at (360) 876-4407. Notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

**Reminder:** Please silence all electronic devices while City Council is in session.

To subscribe to our general news & public notices click the link: <http://portorchardwa.gov/subscribe>.

For current City Council member and contact information, please visit <https://portorchardwa.gov/departments/city-council/>.

For Committee Membership please visit <https://portorchardwa.gov/city-council-advisory-committees/>.



**City of Port Orchard**  
216 Prospect Street, Port Orchard, WA 98366  
(360) 876-4407 • FAX (360) 895-9029

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## **Agenda Staff Report**

**Discussion Item:** 2.A. Drone Delivery - Walmart

**Meeting Date:** May 19, 2026

**Presenter:** Nick Bond, Community Development Director

### **Summary and Background:**

At the May 19, 2026 City Council Work Study session, Walmart representatives will share a proposal to introduce commercial drone delivery from the local Walmart. Their presentation should give the Council an understanding of how the program works, what equipment would be installed on the site, and how deliveries would be carried out in nearby neighborhoods. Walmart's team plans to walk through the technology, safety measures, and expected delivery range, and they will be available to answer questions and talk through any concerns or opportunities the Council may see.

To help frame that discussion, it is useful to understand the current regulatory landscape. Commercial drone delivery is overseen by the Federal Aviation Administration (FAA), which is responsible for ensuring safety in the national airspace while supporting the growing use of drones in everyday life. Delivery operations must be authorized under 14 CFR Part 135, the same rules that apply to on-demand air carriers. Under these approvals, delivery drones typically fly at altitudes up to about 400 feet above ground level and operate within FAA-approved routes. Many systems are allowed to fly beyond visual line of sight when they use FAA-approved detect-and-avoid technology.

The FAA is also preparing a nationwide Programmatic Environmental Assessment (PEA) to evaluate the potential environmental impacts of drone delivery. The draft PEA looks at topics such as noise, wildlife impacts, air quality, and how drone operations fit with surrounding land uses. While still in development, this work is intended to guide future FAA decisions and help ensure consistent environmental review across the country. More information on the FAA's recent work can be found at [https://www.faa.gov/uas/advanced\\_operations/package\\_delivery\\_drone](https://www.faa.gov/uas/advanced_operations/package_delivery_drone).

Port Orchard Municipal Code Title 20 does not currently address drone delivery as a specific land use. However, drone delivery connected to an existing retail store could be treated as an accessory use. If the Council chooses to explore local regulations in the future, possible areas of focus could include where launch and landing areas are placed on a site, how they are screened or buffered, whether hours of operation should be limited, and how local public safety agencies

might be involved. These topics are not before the Council for action at this meeting but may become relevant depending on the direction the Council wishes to take after hearing Walmart's proposal.

**Relationship to Comprehensive Plan:** 6 - Economic Development  
2 - Land Use

**Recommendation:** Allow a presentation on drone-delivery.

**Motion for Consideration:**

**Has item been presented to Committee/Work Study?** No  
**If so, which one:**

**Fiscal Impact:**

**Alternatives:**

**Attachments:**  
None

## Town Hall (McCormick Woods – April 9, 2026)

### Debrief

#### Opening (6:00 – ~6:05 PM)

I will kick us off with a brief welcome (2–5 minutes), including an overview of the evening’s format and goals before transitioning into the program.

#### Council Presentations (~6:05 – ~6:45 PM)

Following introductions, each of the seven Councilmembers will have **5 minutes** to speak on their assigned topics.

- At the 5-minute mark, I will move to stand beside you as a visual cue.
- You will then have **30 seconds to 1 minute** to wrap up.
- At the 6-minute mark, I will step in to keep us on schedule.

Your topics have been predetermined and include key areas such as infrastructure projects, planning and growth, financial stability, communications, and community investments.

#### Mayor Remarks (~6:45 – ~6:55 PM)

Following Council presentations, the Mayor will have **10 minutes** to address additional topics not covered, with the same 30–60 second wrap-up window to close.

#### Q&A Session (~6:55 – ~7:25 PM)

We will then transition into a facilitated Q&A with the audience.

- I will manage this portion and direct questions as appropriate.
- While not everyone may have the opportunity to answer, I will do my best to distribute participation across the group.
- This portion will **not exceed 30 minutes**.

#### Breakout Conversations (~7:25 PM onward)

To close the evening, we will move into a more informal breakout format:

- Councilmembers and the Mayor are encouraged to spread out around the room.
- Attendees can engage with you directly—whether to follow up on a topic, discuss a specific issue, or simply connect.
- Please use this time as you see fit to engage meaningfully with the public.

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This Town Hall is an important step in strengthening transparency, accessibility, and trust in our local government. At a time when government can feel distant, this is an opportunity to build genuine connections and demonstrate our commitment to the Port Orchard community.

Thank you all in advance for your preparation and participation. I'm looking forward to a great evening.

Please reach out if you have any questions ahead of Thursday.

Best regards,  
[Your Name]  
Mayor Pro Tem  
City of Port Orchard

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## **Assigned Topics by Councilmember**

### **Councilmember John**

- Downtown projects – Bay Street, Community Center & Orchard Street Plaza
- Downtown Buildings Grant Program
- Bay Street Path
- Bethel Road – Bethel Phase I, Bethel/Lund RAB & Bethel/Lincoln RAB
- Anderson Hill RAB
- McCormick Woods Drive RAB
- Old Clifton Intertie

### **Councilmember Eric Worden**

- Sewer rate changes made to consumption model
- Marina Pump Station

### **Councilmember Jay Rosapepe**

- Growth and Comprehensive Plan
- Parks and Parks Levy

**Councilmember Heidi Fenton**

- FIFA
- Downtown Beautification

**Councilmember Mark Trenary**

- Finance stability of the City
- Financial Audits

**Councilmember Shirah Dedman**

- Communications

**Councilmember Scott Diener**

- Bethel Phase 1
- Bethel/Lund Roundabout
- Sidney Nonmotorized Road projects

**Mayor**

- A wide array of topics not already covered

Introduced by: City Clerk  
Requested by: City Clerk  
Drafted by: City Clerk  
Introduced: May 26, 2009  
Adopted:

**RESOLUTION NO. 057-09**

**A RESOLUTION OF THE CITY OF PORT ORCHARD,  
WASHINGTON, ESTABLISHING EXEMPTIONS TO  
THE REIMBURSEMENT RATES FOR CITY  
PERSONNEL EXPENSES ON COMMUNITY EVENTS  
AND ACTIVITIES OR PROJECTS ON PRIVATE  
PROPERTY OR PUBLIC PROPERTY OWNED BY  
OTHER GOVERNMENTAL ENTITIES.**

**WHEREAS**, the City of Port Orchard has a municipal work force with specific skills and responsibilities; and

**WHEREAS**, the City is prohibited from donating time, materials, and money for private purposes; and

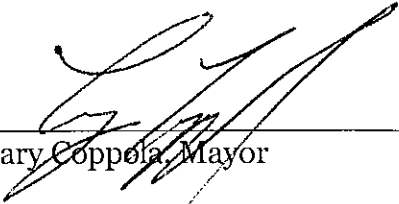
**WHEREAS**, there are community events which are deemed to have benefit to the City at large and support tourism into the City, and thus may be supported by City personnel; now, therefore

**THE CITY COUNCIL OF THE CITY OF PORT ORCHARD,  
WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1:** That the following community events are deemed to have benefit to the City at large and support tourism into the City, and thus may be supported by City personnel, under the direction and control of the Mayor or his/her designated department director, without requiring reimbursement of expenses:

- (1) Fathoms O'Fun Parade
- (2) Fathoms O'Fun Summer Festival and Fireworks
- (3) Saints Car Club - *The Cruz*
- (4) Festival by the Bay
- (5) Concerts by the Bay
- (6) Festival of Chimes and Lights
- (7) Cedar Cove Days
- (8) Chamber of Commerce – Murder Mystery Weekend
- (9) Chamber of Commerce – Seagull Calling Festival and Wings Cook-off

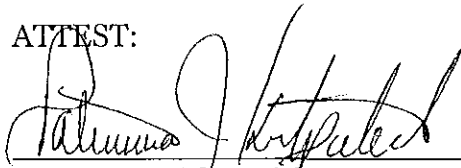
PASSED by the City Council of the City of Port Orchard, SIGNED by the Mayor and attested by the Clerk in authentication of such passage this 26th day of May 2009.



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Lary Coppola, Mayor

ATTEST:



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Patricia J. Kirkpatrick, CMC, City Clerk

Special Events on City Rights-of-way

Name of Event	Organizer	Approx. Date	Number of Days	Approx. Length	Road Closures	Hwy Closures
Class of XX South Kitsap Graduation Car Cruise	SK Hype Squad	June 5th	3 hrs	6PM to 9PM	Yes	Yes
Cruisin Sunday	Christian Life Center	August 30th	8 hours	8AM to 4PM	Yes	No
Farmers Market	Port Orchard Farmers Market	April to October	1x a month for 7 months	9AM to 2PM	No	No
Fathoms 0' Fun Vendor Fair and Fireworks Displa	Fathoms 0' Fun	July 3rd	7 hours	3PM to 10PM	No	No
Fathoms 0' Fun Grand Parade	Fathoms 0' Fun	June 27th	6 hrs	2PM to 8PM	Yes	Yes
Holiday on the Bay	City and POWA	December 5th	4 hrs	4PM to 8PM	Yes	Yes
McCormick Woods Communities Santa Trot	McCormick Communities, Community Life Committee	December 14th	2 hours	10AM to 12PM	No	No
Mosquito Fleet Festival	POWA	May 23rd and 24th	2 Days	9AM to 5PM	No	No
Mustangs on the Waterfront	The Mustang Club	July 26th	10 hours	7AM to 5PM	Yes	No
Port Orchard Night Market	POWA	June to September	4 Hrs 1x a month	6PM to 10PM	No	No
Run to Tahoma: The Unforgotten	Kitsap County Veterans Advisory Board	May 24th	2 hours	9AM to 11AM	Yes	No
The Cruz	the Saints Car Club	August 9th	9 hours	6AM to 3PM	Yes	Yes

RESOLUTION NO. 1608 ✓

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PORT ORCHARD, WASHINGTON ADOPTING A VISION  
STATEMENT FOR "A COMMUNITY THAT CARES"

WHEREAS, we are a community comprised of a common, collective spirit, whose citizens are concerned and care about the future of our community, and

WHEREAS, the essence of our community is not found within structures or the built environment. The physical form of a community, its roads, sewers, and buildings are not considered ends, but a means to enhance the quality of life and enrich the human spirit.

WHEREAS, it is believed that a positive economic and environmental balance between the needs of nature and that of present and future generations can be achieved, and

WHEREAS, guidelines are desired to assist individuals and groups, enhance the health, safety and welfare of citizens and community.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORCHARD, AS FOLLOWS:

THAT the following Vision Statement is hereby adopted as a guide for community development and is not to be narrowly construed or interpreted:

Continually strives to become a regional leader in organized, well planned growth to improve the quality and cost-effectiveness of municipal services and which results in a larger more efficient city.

Provided a balanced mixture and distribution of land uses to ensure there is an appropriate selection of goods, services, affordable housing, and recreational opportunities.

Develops and implements goals and objectives which create physical improvements to enhance neighborhoods and protect areas from incompatible uses.

Continually strives to promote, attract and maintain a diversity of jobs and businesses thereby creating and maintaining a dynamic, diverse, and vigorous employment and economic base.

Promotes and encourages attractively designed commercial and residential areas, which by their design establishes Port Orchard as a significant tourist destination.

Celebrates and respects its fragile and unique freshwater and marine shoreline environments, and seeks to strike a balance between the needs of humans and natural systems.

Recognizes shoreline bluffs, hillsides and scenic views are sensitive to development and can be negatively effected by uncontrolled densities.

Offers an inviting, attractive and pedestrian friendly waterfront atmosphere that provides a full range of retail and recreational activities.

Honors and values its past heritage through the preservation of its historic commercial district which created a visible link to Port Orchard's unique maritime past.

Provides for a full range of open space and biodiversity by protecting native wildlife habitat, restores and preserves natural systems, and ensures new development enhances the natural environment.

Demonstrates a commitment toward creating and maintaining attractive residential neighborhoods and landscapes, aesthetically pleasing buildings, and well designed pedestrian amenities; which thereby creates a clean and inviting atmosphere for residents and visitors.

Ensures coordinated city and county regional land use plans which promotes a more efficient multi-mode transportation system.

Projects vitality and energy through active and sustained citizen involvement in community matter; manifested through the achievement of common goals which serve to enhance community pride.

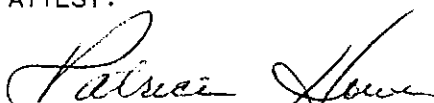
Reaffirms and demonstrates a tolerance of new ideas and celebrates its varied cultural and ethnic diversity.

PASSED by the City Council of the City of Port Orchard, APPROVED by the Mayor and attested by the Clerk in authentication of such passage this 13th day of July, 1992.



LESLIE J. WEATHERILL, MAYOR

ATTEST:

  
Patricia Hower, City Clerk

**RESOLUTION NO. 1838**

A RESOLUTION OF THE CITY OF PORT ORCHARD, WASHINGTON,  
ADOPTING A MISSION STATEMENT

**WHEREAS**, the City of Port Orchard is a full service municipality; and

**WHEREAS**, the City of Port Orchard is tasked to provide the best service possible to its citizens, now therefore,

**THE COUNCIL OF THE CITY OF PORT ORCHARD, WASHINGTON DOES HEREBY RESOLVE THAT:**

The City of Port Orchard will, within the general context of adopted plans, provide for the maintenance, preservation, and improvement of a wholesome city in which the citizens will enjoy living and raising families; recognizing the need for economic well-being and security.

PASSED by the City Council of the City of Port Orchard, SIGNED by the Mayor and attested by the Clerk in authentication of such passage this 9th day of November 1998.



LESLIE J. WEATHERILL, MAYOR

ATTEST:



Patricia Parks, City Clerk



## **Vision**

### ***Realizing Our Community Potential***

Port Orchard is a desirable, thriving, and connected community where everyone feels safe, supported, and valued. We are guided by a commitment to transparency, accountability, growth, and revitalization that creates opportunities for all.

## **Mission**

### ***Serve with Integrity. Improve with Purpose.***

Our mission is to deliver exceptional public service, ensure safety, enhance quality of life, and continuously improve our community.

## **Values**

### ***Service***

Service is our commitment to helping our colleagues and community thrive by delivering responsive, reliable, and solution oriented support while honoring the laws, regulations, and safety standards that guide us.

### ***Engagement***

Engagement requires connection with our colleagues and the community we serve. It is demonstrated through active listening, clear communication, and trust, built through consistent and respectful collaboration.

### ***Integrity***

Integrity guides how we treat each other and our community. It ensures we operate with honesty, fairness, consistency, and responsible stewardship.



# Vision Mission Values

Process and Outcome

December 16, 2025

Tim Sloane | Coach



# Why Vision, Mission, and Values Matter

- Shared clarity for decisions
- Alignment across departments
- A consistent message to the community

# The Process

- Inclusive and cross-functional
- Grounded in real conversations
- Focused on clarity over perfection

# Vision

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# Council Consideration

- Review of proposed Vision, Mission, and Values
- Questions for understanding
- Mayor-led next steps

Thank you

